

Classroom Accommodations

Students who are approved for classroom accommodations, undergraduate students meet with the Disability Specialist to discuss each of their classes and determine which of the approved academic accommodations would be appropriate for each class. Because accommodations are tailored to specific courses and those courses change each semester, students must meet with the Disability Specialist at the beginning of every term. Together, the student and the Disability Specialist discuss the academic demands of each course and complete an Accommodation Request Form which the student signs.

When the Disability Specialist mails the student's letters of accommodation to faculty members, the student and the student's academic dean are copied. It is the responsibility of the student to schedule an appointment with his/her instructor to discuss how the academic accommodations recommended in the letter from the SAO will be implemented in the classroom.

Examples of academic accommodations that might be warranted include, but are not limited to the following:

- Extended test times to complete quizzes, tests, and examinations.
- Provision of readers for tests and exams as required.
- Administration of test and examinations in a quiet room with minimal distraction.
- Provision of a scribe for tests and exams as required.
- Large Print (tests, articles);
- Provision of books in alternative format.
- Provision of Sign Language interpreter/transliterators.
- Priority seating;
- Relocation of classes when necessary.
- Provision of a note taker to supplement student notes.

Duke University offers a variety of assistive technology to students, including:

- Kurzweil 3000
- Computers and scanners
- Dragon Naturally Speaking
- Zoom Text
- Inspiration
- AlphaSmart Notebooks
- Ergonomic keyboards
- WYNN Reading Software
- Tape recorders (4 tracks/cassettes)
- High Speed Scanner for textbook reproduction

Some students with disabilities may also need additional accommodations that are not directly associated with class work. If a student with a disability needs housing

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accommodations, particular adjustments to Duke and its physical plant (such as curbs-cuts or strobe lights in rooms), accessible van point-to-point transportation to and from classes, phones for emergency situations, and the like, that student should first make her/his needs known to the Director of the SAO. In turn, the Director will ask the Disability Specialist to speak to the appropriate University agents in order to implement the adjustments and services. The Director of the SAO is the person to go to first with any accommodation requests and questions.

Further Information

Students who wish additional information can contact:
Disability Management System--Student Access Office
Duke University – Box 90142
Durham, NC 27708
(919) 668-1267